



*"Service with Excellence
& Integrity"*

Arkansas Department of Community Correction

Two Union National Plaza Building
105 West Capitol, 2nd Floor
Little Rock, Arkansas 72201-5731
(501) 682-9510 Fax: (501) 682-9513

ADMINISTRATIVE DIRECTIVE: 06-14 MERITORIOUS GOOD TIME

TO: DEPARTMENT OF COMMUNITY CORRECTION EMPLOYEES

FROM: G. DAVID GUNTHARP, DIRECTOR

SUPERSEDES: AD 97-03

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APPROVED: ___Signature on File_____

EFFECTIVE DATE: July 15, 2006

I. POLICY. Meritorious good time may be awarded or revoked as a result of behavior, work practices, advancement in job responsibilities, and involvement in rehabilitative activities.

II. APPLICABILITY. This policy applies to Community Correction Center (CCC) staff, offenders under community supervision and residents.

III. GUIDELINES FOR DCC RESIDENTIAL FACILITIES. Class Status. Classification (class) status guidance pertains to all residents at a Community Correctional Center. Meritorious good time can only be earned by eligible residents. Residents in a Technical Violator Program operated by the DCC shall not be eligible to earn any good time for time served in county jail prior to admission to the technical violator program nor while confined in the technical violator program. Meritorious good time may be awarded and credited according to the class to which a resident is assigned. The four (4) classes and corresponding meritorious good time are as follows:

A. Class I. An eligible resident may receive meritorious good time reducing his or her transfer eligibility date up to 1 day for every day of incarceration after imposition of sentence, up to 30 days for each month.

1. Residents at a Community Correction Center (CCC) in a non-technical violator program will be placed in Class I-B status upon arrival.
2. Residents approved by the Resident Management Team (RMT) and the Center Supervisor for Community Transition Work/Study will be placed in Class I-A.
3. A resident who has been approved for parole or transfer by the Parole Board, automatically becomes Class I-C (unless already in Class I-B or I-A) until his/her actual release/transfer, after which time, he/she will be moved to I-P status.

B. Class II. Receives a total of 20 days reduction of parole eligibility or transfer eligibility date for each month served on his or her current sentence.

C. Class III. Receives a total of 10 days reduction of parole eligibility or transfer eligibility for each month served on his or her current sentence. This class is set aside for residents who have been unable to maintain the type adjustment necessary to remain Class II.

D. Class IV. The resident does not receive any days toward the reduction of parole eligibility or transfer eligibility for each month served on his or her current sentence. Generally this includes residents who are confined in a CCC as a condition of probation or suspended imposition of sentence, residents on escape status, residents reduced to this class as a result of disciplinary action, or who were released by the Parole Board and reduced to this class by ruling of the Hearing Examiner.

E. Reduction in Class Status. The RMT, with the Center Supervisor's approval, will make the determination, when necessary, to reassign or reduce the class of a resident. A resident may be reduced one or more classes as a result of disciplinary action. An offender released by the Parole Board may be reduced in class status by the Hearing Examiner.

F. Forfeiture and Restoration of Meritorious Good Time.

1. When a resident is found guilty by the RMT of a violation of center rules, meritorious good time may be taken in accordance with the allowable range of sanctions as defined in the resident discipline policies.
2. No reduction in meritorious good time shall exceed that which has been earned to date or allowed by Arkansas Codes.
3. Meritorious good time awarded and credited to a resident on a sentence currently being served, which was subsequently lost as the result of violation(s) of center rules and regulations, may be restored by the Deputy Director of Residential Services upon the recommendation of the RMT, and the Center Supervisor only after it is determined that the good time is allowed under present sentencing guidelines. (Use AD 06-14 Form 1). The amount restored shall, under no circumstance, reduce a resident's confinement in a CCC by more than one half.

G. Good Time Earned While Awaiting Transfer.

1. Meritorious good time will only be given for being housed in a jail or similar secure facility while awaiting transfer to a DCC facility CCC on the conviction resulting in a sentence from a Circuit Judge. Meritorious good time will not be given for time housed in a jail or other secure facility if the individual is awaiting transfer to a DCC technical violator program.

2. Meritorious good time will be awarded unless the sheriff or designee submits written objections to the award based on the prisoner's behavior, discipline and conduct while awaiting transfer.
3. Meritorious good time earned while awaiting transfer is subject to all rules and regulations regarding meritorious good time, including but not limited to, forfeiture and restoration.

H. Effective Date and Application. Effective August 1, 1997, all Class I, II and III residents eligible by law to earn good time will be placed in Class I status and will earn one (1) day for each day served up to 30 days meritorious good time per month until such time as they lose their class. If a reduction in class occurs on or after August 1, 1997, the resident will earn good time at the rate established by this policy. Eligible residents in Class IV on the effective date of this policy will earn good time at the rate established by this policy.

IV. GUIDELINES FOR PAROLE/PROBATION SERVICES. Any offender who has their supervision revoked and is awaiting transfer to either a DCC or ADC facility shall forfeit all earned parole meritorious good time.

V. ATTACHMENT.

AD 06-14 Form 1 Request for Restoration of Meritorious Good Time

State of Arkansas
Department of Community Correction
Two Union National Plaza, 2nd Floor
105 West Capitol
Little Rock, Arkansas 72201
(501) 682-9510
Fax (501) 682-9513

_____ Center _____

Date: _____ Offender Name: _____ Offender PID: _____

To: Deputy Director of Residential Services

From: _____, Center Supervisor

Pursuant to the Department of Community Correction Administrative Directive on Meritorious Good Time, in recognition of outstanding service and exemplary conduct while assigned to the center, and as referred by the RMT, I do hereby recommend the following:

Restoration of _____ days of Statutory Good Time and/or

Restoration of _____ days of Meritorious Good Time.

Sincerely,

Center Supervisor

Approved:

Deputy Director of Residential Services
Department of Community Correction

Date

cc: Resident
File