



## **Transitional Housing 2-Phase Program Schedule**

Transitional Houses will be expected to provide the following programs and/or services to assist offenders with building a stable and sustainable lifestyle upon completion of the transitional housing program. The phases are designed to address criminogenic risk factors that are clearly demonstrated to affect an individual's risk of reoffending.

- **Phase 1: Day 1-45**
  - Orientation: 7 days
    - An offender shall complete a minimum of 7 day orientation to become acclimated to the facility operation, rules, and expectations for the program.
    - Orientation should include:
      - Resume building
      - Start the process for identification documents
      - Build and start individualized program plan to address criminogenic needs
  - Identification Documents:
    - The facility shall assist all offenders with obtaining at least one form of identification (driver's license or state issued ID) during their participation in the transitional housing program.
  - Substance Abuse services
    - All offenders shall have access to substance abuse treatment services including, but not limited to, AA/NA meetings, Celebrate Recovery, or other curriculum approved by ACC.
    - Offenders must attend a minimum of 4 classes per week.
  - Curfew:
    - All transitional houses must institute a 9:00 pm-6:00 am curfew for all offenders in the program.
    - Exceptions to the curfew may be authorized for work schedules and/or substance abuse services but must be approved by the Facility and ACC prior to the exception.
  - Employment: after 7 days
    - An offender may begin employment after completing orientation. The facility shall provide resume building and job search assistance. If necessary, the facility shall provide transportation for offenders during the job search.
    - Offender employment must be full time.
    - The facility shall also provide interview skills and soft skills training to include, but not limited to, computer skills, communication, and professionalism.

- **Phase 2: Day 46-90**
  - Employment:
    - Full time employment must be maintained by day 45 and continue throughout the duration of the offender's time in the program.
  - Substance Abuse services
    - Access to substance abuse treatment services must be maintained throughout the duration of the offender's time in the program.
  - Family Reunification:
    - The transitional housing facility shall provide classes aimed at family reunification such as, but not limited to, healthy relationships, interpersonal communication, and rebuilding relationships. The goal of family reunification is to rebuild relationships and create a positive support system for the offender upon completion of the program.
  - Housing Plan:
    - The transitional housing facility shall assist each offender with identifying suitable and stable housing options. This should include identifying potential relatives with whom an offender can live, apartments and landlords who will rent to individuals with criminal histories, and building a budget for living expenses. The goal of the housing plan is to develop a sustainable plan for the offender following completion of the transitional housing program.
  - Education:
    - Offenders who have not obtained a high school diploma or GED, are required to be enrolled in GED classes. Transitional housing facilities shall work with the local Adult Education centers to determine class times and availability of services.
  
- Reimbursement Schedule:
  - Phase 1:
    - ACC Reimbursement: \$30.00
    - Offender reimbursement: \$14.00 (starting on first day of full time employment)
  - Phase 2:
    - ACC Reimbursement: \$20.00
    - Offender reimbursement: \$14.00
  
- Reimbursement Schedule: Sex Offenders Level 3 and 4
  - Phase 1:
    - ACC Reimbursement: \$50.00
    - Offender reimbursement: \$14.00 (starting on first day of full time employment)
  - Phase 2:
    - ACC Reimbursement: \$40.00
    - Offender reimbursement: \$14.00

- Performance Measures
  - Licenses transitional houses shall maintain the following performance measures while carrying out their duties as a transitional house.
    - Offenders with full time employment upon the 45<sup>th</sup> day of transitional housing program: 95%
    - Offenders with stable and sustainable housing plan upon completion of the transitional housing program: 90%
    - Offenders enrolled and actively participating and attending substance abuse classes, as applicable: 100%